

## Application for Family Literacy Funding 2011-2012

<b>Name and Address</b>	
<p>Today's date:</p> <p>Name of organization:</p>	<p>Who is managing the program?</p> <p>Who is delivering the program?</p> <p>To whom should the cheque be made out?</p>
<p>Address:</p>	<p>Phone:</p> <p>Fax:</p> <p>E-mail:</p>
<p>Name of person with family literacy training:</p>	
<p>Where were they trained?</p>	<p>When?</p>
<b>Information about your project</b>	
<p>Program dates - if known. Programs must be completed by March 31, 2012.</p>	
<p>Number of weeks:</p>	<p>Number of hours per week:</p>
<p>Program location in the community (i.e. Friendship Centre, daycare):</p>	
<p>Maximum number of participants (adults, children):</p>	
<p>Which children/ families will benefit from this project? Please check all the boxes that apply.</p> <p>Children/ Parents of children:</p> <p> <input type="checkbox"/> 0-2 years             <input type="checkbox"/> 2-4 years             <input type="checkbox"/> 4-6 years             <input type="checkbox"/> older             <input type="checkbox"/> all the children in the community         </p>	



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What kind of family literacy project will this be? Please check all the boxes that apply.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Parenting sessions    | <input type="checkbox"/> Family Literacy Nights  | <input type="checkbox"/> Development of materials |
| <input type="checkbox"/> Book-sharing sessions | <input type="checkbox"/> Research                | <input type="checkbox"/> Community event          |
| <input type="checkbox"/> Storytelling          | <input type="checkbox"/> Other (please explain): |   |

Please briefly describe your project.

### Your partners

Please list your partners and what they will do for the project.  
I.e. Daycare – will donate space for the program.

### Submit your application

If you need help with your application or have any questions, please contact us by phone, fax or E-mail. Return your form to:

**NWT Literacy Council**  
Box 761  
Yellowknife, NWT  
X1A 2N6

**Phone:** 1-867-873-9262  
**Toll free :** 1-866-599-6758  
**Fax:** 1-867-873-2176  
**E-mail:** [katie@nwtliteracy.ca](mailto:katie@nwtliteracy.ca)



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Here is an **example budget** for a 6 week 1-2-3 Rhyme with Me Program

	Total	In Kind	Request
<b>Space</b>			
The location of your program should be free or available for a small donation	400.00	400.00	
<b>Program Facilitators</b>			
2 facilitators x \$200.00 each (Your facilitators may be volunteers, or their salaries may be covered by another program)	400.00		400.00
<b>Supplies and Refreshments</b>			
<b>Snacks:</b> coffee juice, snacks, cups, etc. \$30.00 per week x 6 weeks (You may be able to get snacks donated by your local store)	180.00		180.00
<b>Client Transportation</b> - taxis (This may not be necessary if your agency has transportation available or if the participants do not need it).	200.00		200.00
<b>Childcare</b> – \$20 per week x 6 weeks	120.00		120.00
<b>Photocopying</b> of rhymes, flyers, poster and pamphlets	180.00	180.00	
<b>New Program Costs</b>			
A new program takes extra time to organize. It's important to allow for this cost. (Approx. \$300 - \$500)	300.00		300.00
<b>Total</b>	<b>\$1780</b>	<b>\$580</b>	<b>\$1200</b>



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Please fill in **ONE** of the following budget forms: The one on this page or the one on page 5.

Budget	Total	In Kind	Request
<b>Space</b>			
<b>Salaries and Honoraria</b>			
<b>Materials and Supplies</b>			
<b>Other Costs (please list)</b>			
<b>Total</b>			



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Budget	Total	In Kind	Request
<b>Space:</b>			
\$ _____ per week x _____ weeks			
<b>Salaries and Honoraria:</b>			
<b>Program planning, preparation and delivery:</b> Number of facilitators x \$ _____ /hour x _____ weeks			
<b>Supplies and Refreshments:</b>			
<b>Snacks:</b> coffee juice, snacks, cups, etc. \$ _____ per week x _____ weeks			
<b>Client Transportation (taxis)</b> \$ _____ per week x _____ weeks			
<b>Childcare</b> \$ _____ per week x _____ weeks			
<b>Photocopying</b> of program materials \$ _____ per week x _____ weeks			
<b>Materials:</b> purchase of books etc. _____ books x _____ participants x \$ _____ / book			
<b>Advertising:</b> flyers, pamphlets, etc. _____ sets of pamphlets x \$ _____ / set _____ flyers x \$ _____ /flyer			
<b>Supplies:</b> craft supplies etc. _____ x \$ _____ _____ x \$ _____ _____ x \$ _____			
<b>Other Costs (please list)</b>			
<b>Total</b>			