

# E-News November 2005

## International Adult Literacy Survey (IALS)

The Canadian results from the International Adult Literacy and Skills Survey (IALSS) were released on November 9. The data provides information on literacy, numeracy and problem-solving skills for each province and territory. IALSS measures literacy on a scale from 1 to 5 – Level 1 represents the lowest skill level and Level 5 represents the highest skill level.

In the NWT, 42.6% of working age adults (16 – 65) was below Level 3, the level most experts say is necessary to function well in today's economy and society. The IALSS data for the NWT also reveals a significant gap between Aboriginal and non-Aboriginal adults. 69 per cent of Aboriginal people 16 years and over scored at Levels 1 and 2 compared to roughly 30 per cent of non-Aboriginal people.

Statistics Canada will release the full report of the IALSS survey on November 30. This will provide more analysis of the literacy data at both the national and the provincial/territorial levels. We will follow up with more information after the release of the full report.

For more information on the IALSS results released on November 9, go to:  
<http://www.statcan.ca/Daily/English/051109/d051109a.htm>

## Upcoming Training

### **Family Literacy Training: December 5-9, 2005 – Yellowknife.**

We are full! We have had an overwhelming response to our family literacy training. We hope to offer more training soon.

### **Linx 2005 Conference – Linking Northern Expertise – November 30 & December 1, 2005 - Yellowknife**

If you are a career practitioner, community developer, consultant, counsellor, employment officer, human resource practitioner, or teacher, then this is the conference for you!

The Department of Education, Culture and Employment invites you to attend the 2005 LINX Conference. The conference will be held at the Explorer Hotel.

Dynamic keynote speakers and informative workshops will cover a variety of topics including: Essential Skills & Reading at Work; Career Development 101; Personality Dimensions; the new federal Service Canada department; Job Futures and much more

**NEW!** This year, the conference will feature a Display and Meet session where individuals and organizations will be able to display information about their programs, products or services

**For more information contact:**

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## Youth Challenges

Here are two national creative, writing and artwork initiatives for youth.

### **Racism Stop It Video Challenge                      Deadline January 16, 2005**

This challenge invites youth between the ages of 12 - 18 to take action to stop racism. It encourages youth to produce a short video expressing their thoughts and ideas on eliminating racial discrimination. For more information go to [http://www.pch.gc.ca/march-21-mars/hands-mains/form\\_e.cfm](http://www.pch.gc.ca/march-21-mars/hands-mains/form_e.cfm) or call 1-888-77MULTI/1-888-776-8584.

### **The Mathieu Da Costa Challenge                      Deadline December 12, 2005**

If you're between the ages of 9 and 18, you can participate in the Challenge. Submit a piece of creative writing or artwork celebrating the contributions made by Canadians of Aboriginal, African or other ethnocultural backgrounds to the building of Canada. Canada is one of the world's most culturally diverse countries, with citizens from more than 200 ethnic backgrounds.

#### **Categories:**

Three winning entries will be selected from each age group (9-12, 13-15 and 16-18) in each of the following categories:

- Best piece of creative writing in English;

- Best piece of creative writing in French; and
- Best piece of artwork.

For more information go to [www.pch.gc.ca](http://www.pch.gc.ca).

## On-line Resources for Adult Learners

Check out these online resources for adult learners. They are modules for adult learners to work through on their own or with an instructor.

<http://www.nald.ca/clar/academic/english/learning/module4.pdf>

This module is about preparing for exams and study habits for adult learners. Topics include study schedules, study habits, study space, writing exams and tests.

<http://www.nald.ca/clar/academic/english/grammar/sentence/module6.pdf>

This module is about sentence structure and parts of a sentence. Topics include: sentences, sentence types, subject, predicate, clauses, and confusing words.

<http://www.nald.ca/clar/academic/english/grammar/punctuat/module7.pdf>

This module is about grammar and punctuation. Topics include: writing sentences, commas, quotation marks, colon, semi colon, apostrophe, punctuation, and rules.

<http://www.nald.ca/clar/academic/english/writing/paragrph/module8.pdf>

This module is about writing paragraphs. Topics include: paragraph writing, the writing process and types of writing.

<http://www.nald.ca/clar/academic/english/writing/letters/module9.pdf>

This module is about writing letters. Topics include: personal letters, business letters, format, addressing envelopes and mailing letters.

<http://www.nald.ca/clar/academic/english/writing/reports/module11.pdf>

This module is about writing reports. Topics include: choosing a topic, researching, writing process, style and bibliography.

<http://www.nald.ca/clar/academic/english/employ/module12.pdf>

This module is about employment communication. Topics include: forms, applications, resumes and cover letters.

<http://www.nald.ca/clar/academic/english/vocab/module13.pdf>

This module is about vocabulary. The topics include: structural analysis, context clues, sight words, words with multiple meaning and phonetic skills.

<http://www.nald.ca/clar/academic/english/spklistn/module14.pdf>

This module is about speaking and listening. The topics include: active listening, speaking skills and following oral instructions.

<http://www.nald.ca/clar/academic/math/fraction/adultlrn/fraction.pdf>

This module is an introduction to fractions.

<http://www.nald.ca/clar/academic/math/fraction/multidiv/fract-md.pdf>

This module is about multiply and dividing fractions.

<http://www.nald.ca/clar/academic/math/fraction/addsubtr/fract-as.pdf>

This module is about adding and subtracting fractions.

<http://www.nald.ca/STORY/archive/2005/05nov14.htm>

This website has 18 stories written by learners from Truro, Nova Scotia. You can read and listen to their stories on-line.

## **On-line Research Papers on Literacy**

*Literacy and Gender* by Jenny Horsman

<http://www.nald.ca/fulltext/horsman/gender/cover.htm>

*Changing Literacy Programs to Take Account of Violence – Brief Notes* by Jenny Horsman

<http://www.nald.ca/fulltext/horsman/brief/cover.htm>

*The Impact of Violence on Learning Youth: What can we do?* by Jenny Horsman

<http://www.nald.ca/fulltext/horsman/impact/cover.htm>

*Rethinking Violence and Learning – Moving Research into Practice* by Susan Heald and Jenny Horsman

<http://www.nald.ca/fulltext/horsman/rethink/cover.htm>

*Creating Change in Literacy Programs* by Jenny Horsman

<http://www.nald.ca/fulltext/horsman/change/cover.htm>

## New Resources

The *workwrite* series is a collection of instructional workbooks and teacher's guides focusing on the functions and features of workplace documents for the industrial, clerical, retail and hospitality sectors. The *workwrite* series provides lesson plans and lots of practice with a wide variety of authentic workplace documents such as lists, notices, work schedules, job postings, office memos, agendas, meeting minutes, brochures and much more!

### *workwrite: Volume 1 (Book 1 - 3)*

Author: Aleksandra Popovic, Karen Geraci

Publisher: Preparatory Training Programs 2002

ISBN: 0-9689048-4-X

Price: Cdn\$49.50



- Book 1: Organizing Information - explains the uses and features of labels, codes, abbreviations, lists, and directories;
- Book 2: Schedules - familiarizes the user with a variety of schedules including daily, weekly, and monthly schedules;
- Book 3: Information Forms - demonstrates different document formats and their uses, including questionnaires, checklists, agreements, claims, invoices, reports, inspections, and notices.

### *workwrite: Workplace Communications (Book 4)*

Author: Karen Geraci

Publisher: Preparatory Training Programs 2002

ISBN: 0-9689048-3-1

Price: Cdn\$38.50



The fourth book in the *workwrite* series is about how people communicate with one another in the workplace. It includes information on workplace document types and styles and discusses the use of notices, postings, memoranda, agenda, meeting minutes, fax cover sheets, email work orders, job postings and letters.

### *workwrite: Policies and Procedures (Book 5)*

Author: Karen Geraci

Publisher: Preparatory Training Programs 2005

ISBN: 0-9689048-5-8

Price: Cdn\$44.50



The fifth *workwrite* book provides readers with information about longer texts and discusses what they represent in the workplace. The authentic documents in this resource include policies, procedures, rules, regulations and guidelines.

*Workwrite educational materials were made possible through funding and assistance from NLS and MTCU.*

**To order visit: [www.AlphaPlus.ca](http://www.AlphaPlus.ca) or call 1-800-788-1120.**